

*Attendance:* Katleen Dethier, Julie Hengenius, Angie Knisley, Kristie Miller and Margaret Stevens

*Others:* Diana Reding, Library Director

1. *Call to Order:* Kristie called the meeting to order at 6:30 PM followed by the Pledge of Allegiance.
2. *Adoption of Agenda:* Angie made a motion to approve the agenda; Julie seconded and it passed with all in favor.
3. *Approval of December 2018 Meeting Minutes -* Margaret made a motion to approve the minutes; Julie seconded the motion and it carried with all in favor.
4. *Period of Public Expression:* No one from the public attended.
5. *Correspondence:* None
6. *Treasurer/Financial Officer's Report* (submitted under separate cover). The Financial Reports from January 2018 to December 2018 as well as the report from December 31 to the present were reviewed.

Motion: Julie made a motion to approve the Treasurer's report. It was seconded by Margaret and passed with all in favor.

7. *Director's Report:* (submitted separately): Diana's report included information regarding the NYS tax cap; insurance premium notices; the completed audit for insurance regarding Workman's Comp; donations received; building and grounds updates.

8. *Committee Reports:* none

a) *Old Business:* Katleen and Margaret will take the Oath of Office at the February meeting.

b) *Re-chartering Update:* no news

c) *Maintenance Issues:* The Board reviewed and discussed the report from S.J.F. Construction, Inc. which listed results of a walk-thru which looked at possible foundation and moisture problems at the library. The report included points of actions/suggestion. The Board will proceed to get 3 quotes for work that will be needed.

9. *New Business:*

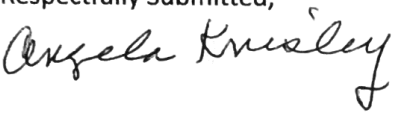
a) *Trustee spots for this year:* The Board will work on posting the 2 Trustee spots that are open for 2019; petitioning information; and election day details.

b) *Fire Insurance -do we have sufficient coverage:* Margaret will contact our insurance company to review our coverage/status of policy.

10. *Other Business:* none

11. *Adjournment*: The meeting adjourned at 8:02 PM with a motion by Margaret, seconded by Angie and approval by all.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Angela Knisley". The signature is written in black ink and is positioned below the typed name.

Angela Knisley, Secretary